

QUALIFICATION REQUIREMENT FOR POST OF ACCOUNTS ASSISTANT

B. Com from a Govt recognised University with knowledge of accounts and book-keeping.

Typing speed of at least 40 wpm in English.

Basic knowledge of computer applications, especially MS Office.

Should be in the age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled.

Candidates with at least two years' continuous service in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of such service rendered in Air Force School, subject to a maximum of two years. Serving staff of the School who apply for the post will also be eligible for the same.

For other age relaxation criteria, please refer Para 1.1.4.4. of Chapter 6.

Should be able to read, write and communicate fluently in English and Hindi.